



# Sedlescombe Parish Council

Minutes of the Full Council Meeting of the Parish Council  
on Tuesday 20<sup>th</sup> February at 19:30 in Committee Room 2 of Sedlescombe Village Hall

## Present:

Cllr. Jonathan Vine-Hall (Chairman)	Cllr. Roy Chapman	Mrs Carol Hodgson (Clerk/RFO)	1 member of the public
Cllr. Peter Anson	Cllr. Lindsay Fraser	District Cllr. Tony Ganly	
Cllr. Michelle Brister	Cllr. Andy Waters	Mrs Susan Walton-Chief Exec Pestalozzi	

Item	Agenda Item (C17.)	
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The following had been invited to provide reports prior to the meeting:

County Councillor Carl Maynard.

No report received

District Councillor Tony Ganly.

No report received

Mrs Susan Walton (Chief Executive of Pestalozzi International Village).

All students had returned to school this week following a very busy February half-term break. Pestalozzi's next event was 'International Women's Day' on Saturday 10th March in the Pestalozzi Centre from 1- 5pm. This would be followed later in the month by the 'Cultural Dance Evening' on Thursday 22<sup>nd</sup> March in the Pestalozzi Centre from 7.30 to 9.30pm. There had been a good response to the 'Christmas Campaign' organised by 'The Big Give Christmas Challenge'. Pestalozzi had also received an Award for best new comer which came with an additional £1k of funding from The Reed Foundation

Cllr. Vine-Hall extended an invitation to the Pestalozzi Students to make a presentation at the Sedlescombe 2018 Annual Parish Assembly.

Mrs Caroline Harvey (Head of Sedlescombe Primary School).

No report received

<b>172.</b>	<b>Apologies</b> Apologies were received from Cllrs. Glew, Matthews, Sidgwick and County Cllr. Carl Maynard	
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<b>173.</b>	<b>Interests in accordance with 2012 Code of Conduct</b> <ol style="list-style-type: none"> <li><b>1. To receive councillors' declarations of interest regarding matters on the agenda.</b> Cllr. Vine-Hall declared a personal interest in item 186.3.c as beneficiary of a cheque.</li> <li><b>2. To consider any written requests for dispensations received at or before the start of the meeting.</b> No new written requests were received.</li> </ol>	
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<b>174.</b>	<b>Public participation session re matters on the Agenda at the Chairman's discretion.</b> There was one member of the public present. The Chairman brought forward item 178.3 'Any other planning related items' to allow Ms. Sara Clark to speak. Ms. Clark had recently purchase some land off Tollgate Road bordering the River Brede and described to Councillors her proposals for converting the area into a non-commercial smallholding with a low-key campsite offering no more than 10 tent pitches between April and September. She was in discussion with Conservationists and Environmentalists on how to establish the best use of the land and with Rother DC to put in planning permission for the campsite, which she would like to offer to the local school and Scout groups for camping. Other proposed uses of the land included beekeeping and a Forest School. Ms. Clark was also trying to trace the landowners who owned the other various parts of the land. Councillors commented that the whole section of the Rivers Brede and Line are very sensitive. Recently large boulders had been added to the river to help breed fish. The main Sedlescombe water supply pipe also goes across this land.	
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<b>175.</b>	<b>To approve the minutes of the Council Meeting on 16<sup>th</sup> January 2018</b> <b>RESOLVED: That the Chairman is authorised to sign the Minutes of the meeting held on 16<sup>th</sup> January 2018</b>	
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<b>176.</b>	<b>To receive the minutes of the Finance Committee Meeting on 16<sup>th</sup> January 2018</b> <b>RESOLVED: That the minutes of 16<sup>th</sup> January 2018 were received.</b>	
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<b>177.</b>	<b>If the committee wishes to exclude the public for a particular agenda item, the following resolution must be passed:</b> 'That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.' There were no requirements to pass this resolution.	
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<b>178.</b>	<b>Planning</b> <ol style="list-style-type: none"> <li><b>1. To consider responses to planning applications.</b></li> </ol>	
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	<p>a. <a href="#">RR/2018/418/P</a> - Inkpen Cottage, Strawberry Hill Farm, Poppinghole Lane, TN32 5QY Restoration of existing cottage building to provide holiday letting unit/family annexe, with new single storey side extension. Cllr. Chapman reported. <b>RESOLVED: Parish Council has no objections to this planning proposal and supports approval.</b></p> <p>b. <a href="#">RR/2017/2861/L</a> - Sackville House, The Street, Sedlescombe TN33 0QE Replacement of windows at the rear. Cllr. Waters reported. <b>RESOLVED: Parish Council is concerned that the proposed new windows do not match the existing and will be out of character with the listed building.</b></p> <p>c. <a href="#">RR/2018/77/L</a> - Strawberry Hill Farm, Poppinghole Lane, Sedlescombe TN32 5QY Paint and replace two external doors &amp; paint west elevation. Cllr. Chapman reported. <b>RESOLVED: Parish Council has no objections to this planning proposal and supports approval.</b></p> <p>d. <a href="#">RR/2018/91/P</a> - Brookfield, The Street, Sedlescombe TN33 0QB Proposed rear ground floor and first floor extensions and alterations. Cllr. Waters reported. <b>RESOLVED: Parish Council has no objections to this planning proposal.</b></p> <p>e. <a href="#">RR/2018/132/L</a> - Strawberry Hill Farm, Poppinghole Lane, Sedlescombe TN32 5QY Proposed preliminary investigation works for removal of unauthorised sand/cement pointing to historic brickwork. Cllr. Chapman reported. <b>RESOLVED: Parish Council has no objections to this planning proposal.</b></p> <p>2. To receive advice of decisions on previous applications.</p> <p>a. <a href="#">RR/2017/2455/T</a> - 1 Pump House Yard, Sedlescombe, Battle TN33 0QA Works to English Oak tree. <b>Outcome: OBJECT IN PART</b> as per decision notice <a href="#">15-Jan-18</a> Noted.</p> <p>b. <a href="#">RR/2017/2829/P</a> - Strawberry Hill Farm, Poppinghole Lane, Sedlescombe TN32 5QY Erection of two polytunnels. <b>Outcome: APPROVED CONDITIONAL</b> as per decision notice <a href="#">01-Feb-18</a> Noted.</p> <p>c. <a href="#">RR/2017/2925/MA</a> - Brede Lane - Land at, Sedlescombe Minor amendment to RR/2016/1837/P <b>Outcome: COMPLETED</b> as per decision notice <a href="#">17-Jan-18</a> Noted.</p> <p>d. <a href="#">RR/2017/2288/P</a> - Brickwall Hotel - land adjacent, The Green, Sedlescombe TN33 0QA Outline: Erection of two dwellings. <b>Outcome: APPROVED CONDITIONAL</b> as per decision notice <a href="#">15-Feb-18</a> Noted.</p> <p>3. Any other planning related items See under item 174 – presentation by Ms Clarke.</p>	
179.	<p><b>Annual Report and Directory 2018</b></p> <p>1. To receive any updates The Clerk reported that local businesses had been approached to advertise in the Directory and the information for local groups and organisations was being confirmed. Any local photographs for inclusion in the Directory would also be well received.</p>	
180.	<p><b>To discuss arrangements for the Annual Parish Assembly on Wednesday 18<sup>th</sup> April 2018</b> Members agreed to follow the same format as in previous years. Local groups and organisations would be invited to submit a report or give a brief speech. Mrs. Walton had been asked if Pestalozzi students would like to give a presentation and an invitation would be extended to Mrs. Harvey for the children at Sedlescombe CEP School to give a presentation. Cllr. Vine-Hall would arrange prizes for ‘Sedlescombe Volunteers’ and ‘those in attendance at the Assembly’. Sedlescombe Players would be approached to perform a song at the opening of the Assembly.</p>	
181.	<p><b>To consider installing flower tubs on the extended Village Green outside Barrack Cottage</b> Following 2 incidents of damage by commercial vehicles to The Green outside Barrack Cottage at the end of January 2018, Members discussed possible ways of protecting this area. <b>RESOLVED: To install flower tubs on the extended Village Green outside Barrack Cottage – in character with the existing flower tubs on the Village Green – to deter vehicles from parking and driving over this area.</b></p>	AW

182.	<p><b>To consider an application for fishing for American Signal Crayfish in the river Brede between Sedlescombe bridge and the end of Sedlescombe Sportsfield.</b></p> <p>Members discussed the application in line with Parish Council's policy '<a href="#">Fishing for American Signal Crayfish between Sedlescombe Bridge and the end of Sedlescombe Sportsfield, November 2008</a>'. It was noted that large boulders had been placed in the river to aid the breeding of fish along this stretch of the river. For this reason, Members asked that Fishing was discouraged at present to allow time for the re-stocking of fish.</p> <p><b>RESOLVED: To grant permission to Mr. D. Barden to set a maximum of four traps between Sedlescombe bridge and the eastern end of Sedlescombe Sportsfield for the capture of American Signal Crayfish for periods not exceeding one year. (Granted to persons residing in Sedlescombe).</b></p>																																					
183.	<p><b>To receive an update on arrangements with the lease for the Sedlescombe Village Hall Car Park</b></p> <p>The Clerk had been in contact with a local solicitor specialising in local government leasing of land and had received some basic information. The current lease had been forwarded to the Solicitor to provide a quote for requested information and preparing a lease. In the meantime, following a meeting of the Sedlescombe Village Hall Sub-Committee they now wished Parish Council to consider handing over the freehold of the Car Park. Discussions would be continued at the next meeting when further information was available.</p>																																					
184.	<p><b>Policies</b></p> <p>1. <b>To review the <a href="#">Vexatious Complaint Policy</a></b> Members had been circulated a draft revised Vexatious Complaint Policy for review prior to the meeting <b>RESOLVED: To adopt the revised Vexatious Complaint Policy</b></p> <p>2. <b>To review the <a href="#">Health &amp; Safety Policy</a></b> Members had been circulated a draft revised Health and Safety Policy for review prior to the meeting. <b>RESOLVED: To adopt the revised Health and Safety Policy</b></p>																																					
185.	<p><b>Public Playing Field and Recreation Grounds</b></p> <p>1. <b>Riverside Playground</b></p> <p>a. <b>To receive an update on obtaining quotes for the play equipment / safety surfacing.</b> Cllr. Matthews was not available to report.</p> <p>2. <b>East View Terrace Kickabout</b></p> <p>a. <b>To receive quotes for replacement fencing</b> Cllr. Chapman was waiting to hear back on the quotes.</p> <p>b. <b>To receive quotes for additional tree work</b> Cllr. Chapman was waiting to hear back on the quotes.</p>	GM RC RC																																				
186.	<p><b>Finance and Audit</b></p> <p>1. <b>To receive the monthly statement of accounts to <a href="#">31-Jan-18</a> and transactions</b> <b>RESOLVED: That the monthly statement of accounts to <a href="#">31-Jan-18</a> and transactions were received.</b></p> <p>2. <b>To receive the bank reconciliation to <a href="#">31-Jan-18</a></b> <b>RESOLVED: That the bank reconciliation to <a href="#">31-Jan-18</a> was received.</b></p> <p>3. <b>To approve and sign the following cheques:</b></p> <table data-bbox="199 1388 1412 1646"> <tr> <td>a.</td> <td>G Burley &amp; Sons Ltd</td> <td>Grounds Maintenance - Jan 18</td> <td>£265.00</td> </tr> <tr> <td>b.</td> <td>Sedlescombe Village Hall</td> <td>Room Hire – Jan 18</td> <td>£ 12.00</td> </tr> <tr> <td>c.</td> <td>Mr. J. Vine-Hall</td> <td>Stencils for Grit bins</td> <td>£ 27.50</td> </tr> <tr> <td></td> <td></td> <td>4 x Scoops for Grit bins</td> <td>£ 16.91</td> </tr> <tr> <td></td> <td></td> <td></td> <td>£ 44.41</td> </tr> <tr> <td>d.</td> <td>Mrs. C. Hodgson</td> <td>1-2-Print: Referendum Leaflets</td> <td>£144.40</td> </tr> <tr> <td></td> <td></td> <td>Stamps for Referendum Leaflets</td> <td>£ 35.28</td> </tr> <tr> <td></td> <td></td> <td>AS Print – Posters for Referendum</td> <td>£182.40</td> </tr> <tr> <td></td> <td></td> <td></td> <td>£362.08</td> </tr> </table> <p>The following cheques were also raised for payment:</p> <ul style="list-style-type: none"> <li>Danson Tree Care Ltd – Tree work at Riverside Play Area and EVT Kickabout. £900.00. Reason: To meet the supplier terms. Cllr. Chapman declared a personal interest in the following item as beneficiary of the cheque.</li> <li>Mr. R. Chapman – Fuel for equipment. £10.00. Reason: Expenses.</li> </ul> <p><b>RESOLVED: All cheques are approved for payment.</b></p> <p>4. <b>To ratify a decision made for items not previously advertised.</b> <b>To authorise the following cheque for payment: -</b></p> <ul style="list-style-type: none"> <li>Mrs. C. Hodgson - Salary January 2018 - £1454.85. Reason: To meet terms of employee contract.</li> </ul> <p><b>RESOLVED: The payment not previously advertised to Mrs. C. Hodgson - Salary January 2018 - £1454.85. Reason: To meet terms of employee contract was ratified and authorised.</b></p> <p>5. <b>To receive a quote for clearing the footpath from the Church to the Village Hall.</b> A quote had to undertake the work for £580.00 + VAT had been received from TLF Services Ltd.</p>	a.	G Burley & Sons Ltd	Grounds Maintenance - Jan 18	£265.00	b.	Sedlescombe Village Hall	Room Hire – Jan 18	£ 12.00	c.	Mr. J. Vine-Hall	Stencils for Grit bins	£ 27.50			4 x Scoops for Grit bins	£ 16.91				£ 44.41	d.	Mrs. C. Hodgson	1-2-Print: Referendum Leaflets	£144.40			Stamps for Referendum Leaflets	£ 35.28			AS Print – Posters for Referendum	£182.40				£362.08	
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	<b>RESOLVED: To accept the quote from TLF Services Ltd for £580.00 + VAT to clear the footpath from the Church to the Village Hall.</b>	
<b>187.</b>	<p><b>Date of next scheduled meeting in March</b></p> <p>The scheduled date for the next Full Council meeting was Tuesday 13<sup>th</sup> March 2018. Due to the SNP Referendum being held on 15<sup>th</sup> March 2018 it was agreed to move the date back. The Village Hall was booked out during the evenings of week commencing 19<sup>th</sup> March to the Sedlescombe Players.</p> <p><b>RESOLVED: Date of next scheduled meeting in March set as Tuesday 27<sup>th</sup> March 2018.</b></p>	
<b>188.</b>	<p><b>Reports, Correspondence, Questions and Future agenda items not requiring decisions.</b></p> <p><b>a. Red Barn Field.</b> Cllr. Vine-Hall reported that the Red Barn Field Working Group had been awarded a grant from the SEEDCORN fund of £580.00, with the help of Jackie Saull-Hunt who had also recently joined the group. The grant will be used to meet the costs of keeping the field cut and under control during the year. A strimmer – to be used by trained volunteers. Renewal of interpretation boards. Holding an open / fun day and promotional material / advertising.</p> <p><b>b. Sedlescombe Spring Fayre.</b> In her absence Cllr. Glew had submitted the following report: Cllr. Glew had been appointed Secretary of the Sedlescombe Spring Fayre and had been asked by the Committee to put the following requests to Parish Council:- i. To allow the advertising of the Fayre on the Green a week before the 12<sup>th</sup> May 2018. Members confirmed that advertising on the Village Green for the Spring Fayre had been agreed at the January 2018 meeting. An item would be added to the March Agenda to confirm the use of the Village Green on 12<sup>th</sup> May 2018 for holding Spring Fayre. ii. To allow the Fayre Committee to use Parish Council's insurance for that day. This item would also be included on the March Agenda, but Members noted that as in previous years Parish Council's Insurance does not cover non-Parish Council lead events.</p> <p><b>c. Speed Watch (including Speed Watch sign)</b> Cllr. Waters reported that he had been out training a new volunteer. Only 5 vehicles caught over the speed limit during their 2-hour session.</p> <p><b>d. Youth Club.</b> No updates were reported.</p> <p><b>e. Pavilion and Sportsfield.</b> Cllr. Anson reported that a copy of the current lease had been forwarded to the new Secretary of the SSA, but no further communication had been received from them.</p> <p><b>f. Sedlescombe Jobs Network.</b> Cllr. Brister reported that all was going well on the Facebook page.</p> <p><b>g. General Data Protection Regulation.</b> Various information had been filtering through from SSALC, NALC, SSLC and other organisations offering assistance, but functional information was in short supply. Parish Council would shortly be contacting people held on the database about the information held.</p> <p><b>h. Any other</b></p> <p>i. A letter sent to Ms Amber Rudd MP regarding the safety issues caused by speeding traffic along the A21 had been received from a resident in Kent Street, requesting support from the Parish Council. Members requested this item was added to the next agenda.</p> <p>ii. Residents were concerned for the safety of the Geese in respect of the speeding traffic along The Street and asked if Parish Council would consider erecting signs at either end of The Green alerting motorists to the fact. Members requested this item was added to the next Agenda. Enquiries would be made on the requirements to install permanent signage.</p> <p>iii. ESCC Highways had advised that due to a reduction in their approved budget for grass cutting services they will be reducing the number of urban grass cuts from the current six per season to two per season from 1 April 2018. Rural grass cutting will remain as two 1m swathe plus visibility splay cuts per season. Options had been put to Parish Council to make a financial contribution to continue the service as previous years. Members requested this item was added to the next Agenda.</p>	

Chairman.....

Date.....